



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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MEETING MINUTES:	BOARD OF CHARITABLE GAMING
MEETING DATE AND TIME:	Thursday, September 6, 2012 at 1:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
APPROVED:	October 4, 2012

MEMBERS PRESENT

Scott Angelucci, Chairman, Public Member
Sharon McDowell, Vice Chair, Public Member (left at 2:54 p.m.)
Janet Williams-Coger, Non-Profit Member (left at 2:54 p.m.)
Tim Winstead, State Lottery Office Member
James Greene, DE Volunteer Fireman's Association Member

MEMBERS ABSENT

None

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Robert Willard, Deputy Attorney General
Michele Howard, Administrative Specialist II
Joe Riff, Administrative Specialist II
Sheryl Paquette, Administrative Specialist III
Sandra Wagner, Administrative Specialist III

ALSO PRESENT

Bill Holena, Aetna Hose Hook & Ladder
Joe Franzoni, Aetna Hose Hook & Ladder
Earl Robinson, Beach House Poker
Jami Ferro, Beach House Poker
Kim Siegel, Autism Delaware

CALL TO ORDER

Mr. Angelucci called the meeting to order at 1:00 p.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the meeting minutes of August 2, 2012. Mr. Greene stated that the minutes should be amended to reflect his request that all Board members receive a certificate of appreciation at the end of their term. He specifically requested that staff send a certificate of appreciation to Ms. Messina. Ms. Howard responded that Ms. Wagner had sent Ms. Messina's certificate through state mail earlier in the week. Mr. Greene made a motion, seconded by Ms. McDowell, to approve the minutes as amended. The motion carried unanimously.

UNFINISHED BUSINESS

Final Denials

Susan G. Komen Breast Cancer Foundation (Bingo – MIC)

Mr. Angelucci summarized the application. Mr. Angelucci made a motion, seconded by Ms. McDowell, to make a final denial of the Bingo application of Susan G. Komen Breast Cancer Foundation because the designated member in charge listed on the application is not a member of Susan G. Komen Breast Cancer Foundation, and did not request a hearing after the Board proposed to deny the application in August. The motion carried unanimously.

Re-Review of Contingent Approvals and PTD Applications

Terrace Athletic Club (Instant Bingo – 501c7)

Mr. Angelucci summarized the Instant Bingo online renewal application of Terrace Athletic Club. Mr. Angelucci made a motion, seconded by Ms. McDowell, to propose to deny the Instant Bingo online renewal application of Terrace Athletic Club because its IRS designation of 501c7 does not meet the Board's definition of a charitable organization. The motion carried unanimously.

Revisit Discussion Regarding Requirement of Member in Charge Letter

Ms. Howard reminded the Board that the purpose of the Member In Charge letter is to provide written proof from charitable organizations that the individuals applying for and holding gaming events have the explicit permission of the organizations to do so, and permission to be responsible for all funds collected on behalf of the charity. The letters must be printed on letterhead and signed by an officer of the organization. The Board's rules require that at least one Member In Charge be designated, but the Board allows organizations to list up to five individuals for flexibility. Mr. Greene questioned why the organization's membership roster would not suffice to meet this requirement. Ms. Howard clarified that the organization must provide a copy of its membership roster at the event in case the inspectors request it; however, the rules specify that each organization designate a Member In Charge for each event. In order to qualify as a Member In Charge the individual must be a member in good standing with the organization for a minimum of two years. After further discussion, Mr. Greene made a motion, seconded by Mr. Winstead, to keep the requirement for a Member In Charge letter as-is. The motion carried unanimously.

NEW BUSINESS

Executive Session - None

Board Member Reports - None

Correspondence

Church Raffle Questionnaire

Mr. Willard summarized the letter for the Board. Mr. Willard stated that the raffle as described in the letter appeared to be acceptable under Delaware's rules, except that the Board would only approve 6 months of drawing dates at one time, and not 12 months as stated in the letter. Mr. Willard agreed to respond to the church's letter, advising them that they must submit an application for a raffle permit and that the Board will only approve six months of raffle drawings on one application. Mr. Greene explained the reason the Board limits raffle drawings to six months is because organizations were not submitting After Occasion Reports within 30 days of the event as required. Mr. Angelucci recommended the Mr. Willard's response refer the church to the Board's website for more information.

Autism Delaware – Online Raffles

Mr. Angelucci summarized the letter for the Board, which stated the organization's disagreement with the Board's previous decision to prohibit online raffles. Mr. Willard advised that based on the Board's interpretation of the rules, the organization's Member In Charge must maintain control of all gaming funds, and that selling raffle tickets through a third party, such as Paypal, took the control away from the Member In Charge. Mr. Greene added that if a raffle was unsuccessful and a prize was not awarded for any reason, the law requires the organization to return the raffle ticket proceeds to all individuals who purchased tickets. The Board could

not enforce a third party, such as Paypal, to refund the proceeds on behalf of the organization. After further discussion, Mr. Willard agreed to respond to the letter from Autism Delaware on the Board's behalf.

Charitable Games of Delaware – Closing 9/30/12

Mr. Angelucci stated that the Board had received notice that Charitable Games of Delaware will be closing effective 9/30/12. During discussion, Earl Robinson of Beach House Poker introduced himself to the Board. Mr. Robinson stated that he is opening a new business called Beach House Poker located about two miles from Charitable Games of DE, and confirmed that none of the owners of Charitable Games of DE would be involved in Beach House Poker. Mr. Robinson stated that he had been in contact with Gaming Inspector, Toni Scarantino, throughout the process of starting his business. Mr. Angelucci questioned whether Mr. Robinson would be contacting Charitable Games of DE to obtain a list of organizations currently permitted for events at Charitable Games of DE to be held after its closing. Mr. Robinson responded that he would be working with about 20 organizations from Charitable Games of DE. Mr. Robinson stated that he had submitted 8 applications that he thought the Board would be reviewing at the meeting. Mr. Greene questioned, and Mr. Robinson confirmed, that Beach House Poker has a Delaware business license. Mr. Robinson stated that he personally delivered 8 charitable gaming applications to the Board office at noon on August 22nd. Ms. Howard explained that if there is any item missing from an application, then it is not considered complete and does not get added to the Board's agenda for review. She added that applications must be submitted and complete no later than 10 business days prior to a Board meeting in order to be added to the meeting agenda. If there are any items missing from an application when it is credentialed by the Division, then notification is sent to the organization (by email if one is provided) notifying them of the missing item. Ms. Howard confirmed with the Board's credentialist that applications were received from Mr. Robinson on August 23rd, which was past the Board's 10-day deadline for its agenda.

Delegation of Authority

Indian River Senior Center (Bingo Inspection – Response to Letter of Concern)

Mr. Angelucci made a motion, seconded by Ms. McDowell, to ratify the approval of the inspection response letter received from Indian River Senior Center, which amended the application of events previously permitted by the Board by revising its menu of games. The motion carried unanimously.

Review of Applications for Texas Hold'Em Tournaments - None

Review of Applications for Charitable Gaming Events

Delaware Community Foundation (1st time CG app; MIC letter, third party vendor, "co-producing with Strongpoint Atlantic")

Mr. Angelucci and Mr. Greene reviewed the charitable gaming application of Delaware Community Foundation, and Mr. Angelucci summarized the application for the Board. Mr. Angelucci stated that the third party vendor listed on the application was *Cards and Dice Casino Games*; however, a search of the Delaware business license number stated that the business was actually *Royal Flush Entertainment*. Additionally, the application did not indicate the full name of the third party vendor's owner. Mr. Angelucci noted that the list of Members In Charge was comprised of what appeared to be 5 employees of Strongpoint Marketing. Mr. Angelucci further noted that the event was proposed to be held at the Chase Center on the Riverfront. The Chase Center originally submitted a "permission to use letter" that stated that the charitable gaming event would be "co-produced" by Chase Center on the Riverfront and Strongpoint Atlantic. Since there was no mention in the letter of Delaware Community Foundation, the Board's staff requested a revised "permission to use letter" from the Chase Center. A subsequent letter was received stating that the charitable gaming event would be "co-produced" by the Chase Center and Delaware Charitable Fund. Again, there was no mention of Delaware Community Foundation. During discussion, the Board agreed that charitable gaming events cannot be sponsored or co-sponsored by any for-profit corporations, including Chase Center on the Riverfront. Additionally, the Board agreed that based on the information provided, it appeared that Strongpoint Marketing was attempting to hold a charitable gaming event using the charitable status of Delaware Community Foundation, which is a violation of the law. Mr. Angelucci made a motion, seconded by Ms. McDowell, to propose to deny the charitable gaming application of Delaware Community Foundation.

because it questioned the qualifications of the listed Members In Charge, it was unclear as to who was holding the event, and for-profit corporations cannot co-sponsor or “co-produce” gaming events. The motion carried unanimously.

Order Sons of Italy Grand Lodge of Delaware (1st time app)

Mr. Angelucci reviewed the charitable gaming application of Order Sons of Italy Grand Lodge of Delaware and summarized it for the Board. Mr. Angelucci noted that the application stated that 99% of proceeds would be donated to charities. After discussion, Mr. Greene made a motion, seconded by Ms. McDowell, to approve the application contingent upon receipt of written confirmation that 100% of proceeds from the event would be donated to charities. The motion carried unanimously.

Review of Applications for Instant Bingo Events - None

Review of Applications for Bingo Events

Milton Fire Department Ladies Auxiliary (Promotional Giveaway)

Mr. Angelucci reviewed the bingo application of Milton Fire Department Ladies Auxiliary and summarized the application for the Board. Mr. Angelucci noted that the proposed event date of 10/2/12 is not a state-recognized holiday. After discussion, Ms. McDowell made a motion, seconded by Mr. Winstead, to approve the application contingent upon receipt of proof that the organization's anniversary date is 10/2/12, or receipt of written confirmation that the organization will not have a promotional giveaway at the event. The motion carried unanimously.

Review of Applications for Raffles

St. Jude The Apostle Church (Board Reviews all Raffles)

Mr. Angelucci reviewed the raffle application of St. Jude The Apostle Church and summarized the application for the Board. After discussion, Ms. McDowell made a motion, seconded by Ms. Williams-Coger, to approve the raffle application. The motion carried unanimously.

Ministry of Caring (Alcohol; Board Reviews all Raffles)

Mr. Angelucci reviewed the raffle application of Ministry of Caring and summarized the application for the Board. Mr. Angelucci stated that the raffle is proposed to be held in a taproom. After discussion, Ms. McDowell made a motion, seconded by Ms. Williams-Coger, to approve the raffle application. The motion carried unanimously.

Review of Requests to Amend Previously Approved Event - None

Inclement Weather/State of Emergency Requests - None

Approval of Licensure List – attached - None

Ratification of Charitable Gaming Event Permits Issued - attached

Ms. McDowell read aloud the Charitable Gaming ratification list. Mr. Greene made a motion, seconded by Ms. Williams-Coger, to ratify the Charitable Gaming licensure of Knights of Columbus – Christopher Council, Read Aloud Delaware, Inc., Friends for Rescue and Pet Care, Inc., Homeless Cat Helpers, Inc., Rehoboth Beach Main Street, and Cats Around Town Society. The motion carried unanimously.

Ratification of Bingo Event Permits Issued - attached

Ms. McDowell read aloud the Bingo ratification list. Ms. Williams-Coger made a motion, seconded by Mr. Winstead, to ratify the Bingo licensure of Holy Cross Church, Indian River Senior Center, St. Elizabeth Ann Seton, Howard J. Weston Community and Senior Center, Bowers Fire Company, Inc. Ladies Auxiliary, Mill Creek Fire Company Ladies Auxiliary, Oak Orchard Riverdale American Legion #28, Nur Temple AAONMS (Nur Shriners), Nanticoke Senior Center, Frederica Volunteer Fire Company, Nanticoke Memorial Hospital, Clayton Fire

Company No. 1., Frederica Senior Center, Mill Creek Fire Company Ladies Auxiliary, and Camden-Wyoming Fire Company. The motion carried unanimously.

Ms. Williams-Coger made a motion, seconded by Mr. Winstead, to ratify the Bingo licensure of Bridgeville Fire Company Ladies Auxiliary. The motion carried by majority, with Ms. McDowell recused from the vote.

Hearings/Consent Agreements

Complaint 22-02-11 (MERR Institute) Status of Compliance with Consent Agreement

Mr. Angelucci reminded the Board of the terms of the Consent Agreement between MERR Institute, Suzanne Thurman, and the State of Delaware regarding an unlicensed raffle. The Board previously gave Ms. Thurman a timeline in which she must refund all raffle ticket proceeds. The Board recalled that there was some confusion about who had/had not been contacted by MERR Institute regarding a refund. Since its last meeting, the Board received an updated status report of refunds. Along with the report, the Board reviewed an email from Suzanne Thurman of MERR Institute stating that she had submitted a press release to several newspapers for publication, and a copy of the press release. In her email, Ms. Thurman confirmed that the Cape Gazette had printed the press release, although she could not confirm whether or not any other papers had printed it. The Board reviewed a spreadsheet from Ms. Thurman indicating who had received refunds, who had donated their refunds back to MERR Institute, and who she was unable to contact.

Mr. Angelucci reminded the Board that a member of MERR Institute had complained that Ms. Thurman was coercing individuals to donate their raffle refunds back to MERR Institute in lieu of accepting the refunds. Mr. Willard questioned whether the two members had met at the Division to settle their dispute. Ms. Howard was not aware of a meeting, but asked the Board's previous Administrator, Sandra Wagner, to come in to the meeting to answer questions.

Mr. Greene questioned what would happen to the funds that MERR Institute was unable to return to individuals. Mr. Willard and Ms. McDowell suggested that MERR Institute keep the money in a separate account until it successfully contacts all individuals for refunds. Mr. Angelucci and Ms. Williams-Coger agreed that Ms. Thurman followed what the Board previously requested. Mr. Greene disagreed and stated that not refunding all of the monies was an infraction of the Board's order. Mr. Angelucci stated that Ms. Thurman's attempt to contact the individuals to this point was satisfactory to him, and that she should continue to try and make contact with all of the individuals listed on the spreadsheet until all monies have been refunded.

Ms. Wagner entered the meeting. Mr. Willard asked Ms. Wagner if the Division had arranged a meeting between Ms. Thurman and the complaining member of MERR Institute to settle their dispute. Ms. Wagner responded that she spoke with Deputy Director, Kay Warren, and the Division did not think it was a good idea to put the two together. Ms. Williams-Coger agreed. Mr. Willard asked Ms. Wagner if the Division had requested a list of raffle ticket sales from the complaining member of MERR Institute. Ms. Wagner responded that there would be no way for the Division or the Board to determine which list would be accurate – the list from Ms. Thurman or the list from the complaining MERR member. Mr. Willard asked Mr. Riff to follow-up with Ms. Thurman to get a monthly report of her progress. The Board staff will use Ms. Thurman's spreadsheet to calculate the total number and dollar amount of tickets sold, the totals of refunds, the totals of donations, and the totals unresolved.

After further discussion, Mr. Greene made a motion, seconded by Ms. McDowell, to give Ms. Thurman 90 days to refund all monies. At the end of 90 days, MERR Institute must write a check to a charity for the total of the unresolved funds. MERR Institute will be exempt from the donation. Ms. Thurman must run a public notice in the local newspapers for the next 90 days, and provide a copy of the notice to the Board with the dates and names of newspapers who published it. MERR Institute must provide a copy of the cancelled check to the Board that it writes as a donation to another charitable organization. The motion carried unanimously. Mr. Riff will request that Ms. Thurman submit a progress report to the Board office every month during the 90 day period.

Complaint 22-03-11 Walter Fox Post 2 Review Consent Agreement (McDowell recused)

The Board reviewed the proposed Consent Agreement between Walter Fox Post 2 and the State of Delaware. Mr. Willard summarized the terms of the agreement for the Board. During discussion, the Board agreed that the discipline is too lenient. The Board agreed that Walter Fox Post 2 and the Member In Charge, Rebecca Crouse, should be prohibited from applying for gaming permits for a period of time. During further discussion, Ms. Howard noted that Walter Fox Post 2 has a ladies auxiliary that also applies for gaming permits, although it was unclear at the time of the meeting whether Ms. Crouse is a Member In Charge of gaming events for the ladies auxiliary as well as the Post. Ms. Howard confirmed that the Post has current bingo permits and is scheduled to hold events in September. Mr. Greene and Mr. Angelucci stated that they would agree with a monetary penalty for this particular violation, if the Prosecutor agrees. Mr. Greene made a motion, seconded by Ms. Williams-Coger, to reject the proposed Consent Agreement. The motion carried unanimously.

Complaint 22-05-11 (Greene) Pending Hearing with DPR Hearing Officer

Mr. Angelucci stated that Complaint 22-05-11 was pending a hearing before a DPR Hearing Officer.

Complaint Assignment and Updates

Complaint 22-07-11 (Winstead) Reassigned from Messina to Winstead, Dismissed by Attorney General's Office

Complaint 22-10-12 Assigned to Winstead

Complaint 22-11-12 Assigned to Winstead

Mr. Angelucci stated the complaint statuses as listed above. Ms. Howard stated that Complaints 22-10-12 and 22-11-12 were both assigned to Mr. Winstead because they relate to each other.

The Board skipped forward on the agenda to Public Comment.

PUBLIC COMMENT

At Mr. Greene's request, the members of the public introduced themselves for the Board.

Mr. Franzoni of Aetna Hose Hook & Ladder addressed the Board. Mr. Franzoni questioned whether Instant Bingo could be held at the same time as a regular Bingo event. Mr. Franzoni stated that the inspectors advised him that playing Instant Bingo during a regular Bingo event, even if both event types were permitted, was a violation of the Rules and Regulations. Mr. Greene and Mr. Angelucci agreed that Instant Bingo could be held during a regular Bingo event, assuming the organization had permits for each event type.

Mr. Franzoni stated that the address of the event location on Aetna's bingo permits is incorrect. He added that the zip code for the Members In Charge is also incorrect on the permits Ms. Howard will look into these issues for Mr. Franzoni.

Mr. Franzoni and Mr. Holena questioned whether cookie jar bingos should be included in the net proceeds line on the Bingo After Occasion Report. Mr. Franzoni stated that "old" AOR forms had a separate line for the payouts of cookie jar bingos; however the current form asks only for the number of cookie jar bingo games played, not the amount of the cookie jar bingo payout. The Board agreed that cookie jar bingo totals should not be included with regular bingo totals on the AOR, and that this was an oversight on the current form. Mr. Greene made a motion, seconded by Ms. McDowell, to revise the Bingo AOR to include a separate line for cookie jar bingo totals. The motion carried unanimously.

Mr. Franzoni asked the Board to consider holding a seminar on gaming rules and regulations. Ms. Williams-Coger and Ms. McDowell stated that a seminar is a good idea. Mr. Holena recommended that the inspectors be included to help answer questions. Mr. Angelucci stated that it would be up to the Division to hold a seminar, not the Board. Mr. Greene stated that the Board should discuss the idea of a seminar with the inspectors to get their opinion. Mr. Franzoni added, that the inspections "made our bingo better... with the inspectors coming there and what we had to change, made our bingo actually a lot better". Ms. Williams-Coger thanked Mr. Franzoni for being proactive.

Mr. Holena stated that he submitted a raffle application in August that he thought was complete and submitted in time for the Board to review at its September meeting. Mr. Holena added that he never received any correspondence from the Board office notifying him that the application was incomplete, so he made several calls to the Division to inquire about the status of the application. On one such call to the Division, Mr. Holena stated that he was told his application was incomplete because it was missing a Member In Charge letter. When he inquired as to why he was not contacted regarding the missing item, it was determined that the correspondence sent from the Board office to Mr. Holena went to an invalid email address. The email address was entered with one incorrect letter and did not reach the organization. Mr. Holena stated that he immediately submitted the Member In Charge letter, but his application was still not added to the Board's September agenda. Again, he called the Division to inquire as to the status of the application, at which time he was told that he was still missing a complete prize list for the raffle event. Mr. Holena stated that Aetna Hose Hook & Ladder currently had a pending raffle application on file with the Division. Mr. Holena explained that he was unable to submit a complete list of raffle prizes due to the nature of the event. He summarized the event for the Board and questioned whether the raffle could be permitted without a complete prize list. During discussion, the Board agreed that the prize list must be complete before the application can be reviewed by the Board. Mr. Holena explained his difficulty in obtaining donated prizes (gift cards) from retailers because he had not been permitted for the event. After further discussion, Mr. Holena agreed to submit a revised prize list, including the exact prizes and values for the first, second and third place raffle winners. He will add a line indicating that other miscellaneous prizes would be awarded, and place a limit on the value of those prizes. Mr. Greene made a motion, seconded by Ms. Williams-Coger, to approve the issuance of the raffle permit contingent upon receipt of the revised prize list. The motion carried unanimously.

Ms. Williams-Coger and Ms. McDowell left the meeting at 2:54 p.m.

Mr. Robinson questioned the status of the 8 charitable gaming applications that he submitted on August 22nd. Ms. Howard stated that the applications were date stamped as being received in the office on August 23rd, which was one day past the deadline for the Board's agenda. Mr. Robinson questioned, and Ms. Howard confirmed, that the applications (assuming they are complete) can be reviewed at the Board's October meeting. Mr. Robinson questioned, and Ms. Howard confirmed, that he may submit additional applications for review at the October meeting, assuming they are complete and received within 10 business days of the meeting date. Mr. Robinson questioned, and Ms. Howard responded, that if there are any missing items from applications, the Board's credentialist will correspond with the organization, by email if an email address is provided.

Mr. Willard addressed Mr. Holena regarding the prosecutor's comments for Aetna's previous investigation. Mr. Holena confirmed that he received a letter of concern from the Board and a letter from the Attorney General's office notifying him that the case would be dismissed. The Board and Mr. Willard agreed that trivial complaints could bypass the Attorney General and go directly to the Board.

Mr. Robinson questioned whether the organizations that had applied for gaming permits using Beach House Poker as their third party vendor would need to provide new Member In Charge letters. Ms. Howard responded that new letters are only required when the organizations' Members In Charge change. Mr. Angelucci stated that Member In Charge letters and other application requirements are handled between the charitable organization and the Division, and are not relevant to the third party vendor.

Inspection Reports

Seaford Lions Foundation (Charitable Gaming)

Mr. Angelucci stated that Seaford Lions Foundation was recently inspected and had 7 violations.

St. Joseph's Catholic Church – Carnival (Charitable Gaming)

Mr. Angelucci stated that St. Joseph Catholic Church – Carnival was recently inspected and had 7 violations.

Cancer Support Community of Delaware (Charitable Gaming)

Mr. Angelucci stated that Cancer Support Community of Delaware was recently inspected and had 5 violations.

American Legion – Department of Delaware (Raffle)

Mr. Angelucci stated that American Legion – Department of Delaware was recently inspected and had 4 violations.

St. Joseph Catholic Church (Raffle)

Mr. Angelucci stated that St. Joseph Catholic Church was recently inspected and had 1 violation.

Today's Media (Raffle)

Mr. Angelucci stated that Today's Media was recently inspected and had 1 violation.

Lewes Senior Center (Bingo)

Mr. Angelucci stated that Lewes Senior Center was recently inspected and had 2 violations. Mr. Angelucci summarized the violations at the request of Mr. Holena of Aetna Hose Hook & Ladder.

Holy Rosary Roman Catholic Church (Bingo)

Mr. Angelucci stated that Holy Rosary Roman Catholic Church was recently inspected and had 1 violation. Mr. Angelucci summarized the violation at the request of Mr. Holena of Aetna Hose Hook & Ladder.

Responses to Inspection Letters of Concern/Warning

Ministry of Caring

St. Anthony's of Padua Church – Italian Festival

Delmar Fire Department

Vietnam Veterans of America Chapter 546

Mr. Angelucci read aloud the inspection response letters listed above.

OTHER BUSINESS BEFORE THE BOARD - None

NEXT MEETING

The next scheduled Board meeting is October 4, 2012 at 1:00 p.m., at 861 Silver Lake Boulevard, Cannon Building Conference Room B Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Greene made a motion, seconded by Mr. Winstead, to adjourn the meeting at 3:05 p.m. The motion carried unanimously.

Respectfully Submitted,



Michele Howard
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.